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## GENERAL INFORMATION

### ► Organization Office

University of Music FRANZ LISZT Weimar  
Weimar Master Classes  
PF 2552  
99406 Weimar  
Germany  
phone: ++49 - (0)3643 - 555 150  
e-mail: [meisterkurse\(at\)hfm-weimar.de](mailto:meisterkurse(at)hfm-weimar.de)

### ► Terms and Conditions

## Admission

Applicants between the ages of 18 and 35 are eligible to apply for active participation. Exceptions to this rule will be considered by the Head of the Weimar Master Classes only in cases of exceptional musical performance. There is no age limit for passive participation.

The number of participants admitted to the audition is limited. If this limit is reached before the application deadline, the promoter reserves the right to close the application process earlier.

## Audition

As a rule, each participant will be expected to perform at the beginning of the master class, upon which the guest professor will decide which applicants can be accepted for active participation. Applicants who are not accepted for active participation may, as is the case with guest students, attend all courses as passive participants. In this case the registration fee will not be refunded. A refund of the registration fee is only possible if a master class must be cancelled by the administration.

## Furthermore

- Active participation in more than one course taking place at the same time is not possible.
- Concerts with course participants have been planned, and participants are requested to bring concert attire.
- There are a limited number of rooms for practising available free of charge.
- Special entrance fee for the concerts of 3 Euro for participants.
- By signing up for the masterclasses each student agrees that photographs or videos / recordings of the master classes may be taken and use for non-commercial purposes. All performing rights resulting from visual and sound recordings remain the property of the University of Music FRANZ LISZT Weimar with temporally and spatially unlimited right of use.

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### ▶ Registration

Online application starts on **1 March, 2017**. Applications will be processed in order of arrival. **Please apply online directly on the page of your particular course.**

**Application deadline:** 31 May, 2017

Voice: 15 May, 2017

You will ask to transfer the application fee during the online application procedure (PayPal, Online-Banking, giropay, invoice only until 10 days before application deadline).

The University of Music FRANZ LISZT Weimar will not cover any bank fees resulting from international transfer of funds. Cheques cannot be accepted. A refund of the registration fee is only possible if a master class must be cancelled by the administration.

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### ▶ Course Schedule

## Audition

As a rule, each participant will be expected to perform at the beginning of the master class, upon which the guest professor will decide which applicants can be accepted for active participation. Applicants who are not accepted for active participation may, as is the case with guest students, attend all courses as passive participants. In this case the registration fee will not be refunded.

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### ▶ Course Fees

## Registration Fee

The registration fee ordinarily amounts to 150 Euros. A refund of the registration fee is only possible if a master class must be cancelled by the administration.

You will ask to transfer the application fee during the online application procedure (PayPal, Online-Banking, giropay, invoice only until 10 days before application deadline).

## Participation Fee

**In addition** to the registration fee, active participants must pay a participation fee. Please consult the description of the corresponding master class for more detailed information. The participation fee must be paid in cash in the organization office at the University of Music FRANZ LISZT Weimar, no later than two days after the active participants have been chosen.

# Orchestra Studio

Participants chosen for the orchestra studio are required to pay a fee of 50 Euros. The Jena Philharmonic will be at the participant's disposal for approx. 20 minutes in order to practice concert repertoire.

This fee will be also paid in cash in the organization office after the guest professors accepted the participation in the orchestra studio.

## Day Passes

It is also possible to purchase day passes in the organization office: 18 Euros per day / 48 Euros for three days / 150 Euros for 14 days

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### ► Accommodation

## Staying in Weimar

All master class participants are basically responsible for their own accommodation. Information about accommodation facilities may be obtained at the

Tourist-Information Weimar

Markt 10, 99423 Weimar, Germany

Phone: +49 3643 | 745 0

Fax: +49 3643 | 745 420

[tourist-info\(at\)weimar.de](mailto:tourist-info(at)weimar.de)

[www.weimar.de/tourismus](http://www.weimar.de/tourismus)

## Special Offers for Participants

Special offers for participants have been arranged at the Hotel Leonardo and the Hotel Kaiserin Augusta. The prices can be found in the description of the respective courses. These special prices are package deals which apply to the stated course duration. A later arrival or an earlier departure than the given dates for the course will not affect the cost of accommodation. However, an extended stay or an earlier arrival can be arranged on request.

An extension will cost per day:

### **Leonardo Hotel**

- Single room: 43 Euros without breakfast
- Double room: 23 Euros per person without breakfast

Included in these prices is the free use of Health Club with swimming pool, whirlpool, sauna and fitness centre. The breakfast buffet costs 10 Euros per person and day.

### **Hotel Kaiserin Augusta**

- Single room: 47 Euros incl. breakfast
- Double room: 29,50 Euros per person incl. breakfast

Participants who wish to use this accommodation service can book it during the application process. If double room accommodation is chosen, a requested roommate may also be indicated here. This is only possible if the course periods of both participants match. Otherwise, the organisation office will designate a roommate.

After booking a room / bed, the hotel will send the participant a confirmation of the reservation. Please note the cancellation deadlines detailed in this confirmation. Payment for the accommodation must be

made directly to the chosen hotel.

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► Journey



[::: Itinerary for download \(PDF\) :::](#)

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► City Map

A free downloadable [map of Weimar](#) (PDF) is available here to help you navigate your way around all the locations of the Weimar Master Classes.

The Weimar Tourist Information Center stocks also a range of maps and guides in the Weimar Tourist Information at Markt 10.

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► Data protection

### **Elicitation, processing and circulation of personal data**

The participant acknowledges that data provided is stored and processed in compliance with the regulations of the data protection act.

Personal data collected during registration for the Weimar master classes is used to structure our services, setting up a participant account and to respond to inquiries. Personal data will only be passed on to third parties or transferred for contract or accounting purposes or if the participant has given his/her prior consent.

The participant has the right to revoke consent with future effect at any time. The deletion of stored personal data ensues if the participant withdraws consent, if knowledge of the data is no longer necessary for the fulfilment of the purpose pursued, or if data storage is not allowed because of other legislative reasons. Data for billing and accounting purposes is not affected by a cancellation request.

**Right to information:** Upon written request we will inform the participant about the use of saved data. Please send the request to the address the follow address: [meisterkurse@hfm-weimar.de](mailto:meisterkurse@hfm-weimar.de).

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