

# University of Music FRANZ LISZT Weimar Information on the coronavirus



> University of Music ... > QRoniton Contact dat...

## DIGITAL CONTACT DATA COLLECTION

The aim of contact data collection with QRONITON is to facilitate contact tracking that may be ordered by the authorities and also to support you in your "documentation obligation" of your university contacts in an optimal and data protection-compliant manner.

If you have any questions or technical problems, please send an e-mail to: [support\(at\)hfm-weimar.de](mailto:support(at)hfm-weimar.de)



Start screen

## Notes on use - step-by-step instructions

1. In the web browser, go to the address <https://hfm-weimar.qroniton.eu>.
2. If necessary, scroll down and click on "START".
3. If you are a student or employee of the university, we recommend logging in using your "Campus-ID". If you are an outsider, you can also log in via a "guest access" or use the campus ID of your home institution. Confirm your selection with "OK".
4. When you enter a room, click on "Scan". You may now need to allow or confirm

the use of your camera by the browser. Now capture the QR code at the entrance of the room in the camera field.

5. Once the code has been successfully captured, you can click on the time you will spend in the room, e.g. 90 minutes for a lecture. Alternatively, you can click on "Short-term contact" or "Check-In".
6. Confirm the selection - and you're done!

## First time login with "Campus-ID"



### Registration with QRONITON

1. In the web browser, go to <https://hfm-weimar.qroniton.eu>.
2. If necessary, scroll down and click on "START".
3. As a student or employee, select "Campus ID" and click "OK".
4. Select "Hochschule für Musik Weimar" (or your home institution) as the organization and click "Select".
5. Enter your university user name and then your corresponding password. Confirm with "Log in". If you do not know the password, you can change it on the [password portal of the LISZT University](#).
6. If applicable, accept the conditions of participation and data protection statements relating to the processing of registration data as part of the registration process by selecting the box. If you have already done so at an earlier stage, this step is omitted.
7. There is now the option to display the data protection information on the QRONITON service under the corresponding link.
8. In the lower part of the window, select the desired setting from the selection options regarding the passing on of your login data to the QRONITON service and the future retrieval of settings and confirm with "Accept".
9. Check that your name and e-mail address are correct and confirm with "OK".
10. Enter a telephone number and the postal code of your home address. Continue with "OK".
11. If desired, you can create a PIN under the "Erhöhter Sicherheitsbedarf" (Increased security requirement) option, with which you can secure your contact data against misuse or loss. This PIN must then be entered by you for each scan.
12. You are now successfully logged in.

## Login via guest access

1. In the web browser, go to <https://hfm-weimar.qroniton.eu>.
2. If necessary, scroll down and click on "START".
3. Select "Guest access") as a person from outside the university and click "OK".
4. Enter your full name and e-mail address. Confirm with "OK".
5. Enter your telephone number and the postal code of your home address. Confirm with "OK".
6. You are now successfully logged in as a guest.

# Questions and answers

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## ▶ I don't have a smartphone - what do I do?

It is possible to use the system even if you do not have a smartphone, tablet or other suitable mobile device. To do this, you can create your own personal QR code on a PC and print it out. In the lecture hall, you are then dependent on the assistance of another person, for example, who first photographs your personal QR code and then the QR code of the room.

### **In detail:**

1. Visit the website <https://hfm-weimar.qroniton.eu>
2. After clicking on "START" enter your personal data - at least your name, your phone number and the zip code of your semester address are required by the health department. Activate the option "Users without smartphone".
3. At this point you are asked to optionally set a PIN.
4. Your personal QR code will then appear, which you should print out and carry with you to the university.

### **Using the personal QR code:**

1. This is where you need the help of others: Show your printed QR code to another person in the room.
2. That person must scan the code, either with the smartphone's on-board QR code scanner or via the "Scan" button in QRoniton.
3. Then scan the QR code of the room. As usual, select the length of stay - and you're done!

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## ▶ Why do I have to enter further data despite logging in with my campus ID?

This question is justified, because you are clearly known and authenticated by your login in the DFN-AAI, not to mention that your e-mail address is also assigned to you.

However, for data protection reasons, only very little information is encrypted in the QRoniton system and then also transmitted, therefore we may not have your current contact telephone number in our systems. This is however required by for example the health department, unlike your e-mail address or other attributes from our IT systems, even if these should suffice at "first glance". The zip code, on the other hand, makes it easier to quickly find the health office responsible for you in the "worst case scenario".

Nevertheless, it can also not hurt that you check at the ASA or in the personnel department to see if your personal details are all correct and up to date.

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## ▶ What is "short-term contact"?

After scanning a QR code, you will be prompted to select the duration of your stay. If it is foreseeable that you will be in the room for **no more than five minutes**, you can click on "short-term contact" instead of specifying the time in minutes.

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## ▶ What is "Check-In"?

If you are staying in a room for a longer period of time, but cannot estimate the duration at the beginning of your stay, you can enter the room by means of "Check-In":

1. Enter a room and scan its QR code, click the "Check-In" button instead of a time in minutes.
2. If you leave the room again later, you can scan the QR code again. This time, "Check-Out" will be preselected. Confirm the selection - and you're done!

If you forget to check out, you will be automatically logged out after twelve hours.

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► What does "My QR-Code" mean?

Maybe you are planning meetings with other university members yourself and want to capture the contacts? Create your own QR code with 24 hours validity.

Here's how:

1. Open QRoniton.
2. Click on "My QR code" in the overview. Alternatively, open the menu at the top right and under "My status" select "Personal QR code".
3. You will be shown a new, personal QR code. Print it out and carry it with you when you meet.
4. The other participants in the meeting can scan your QR code at the beginning just like one of the room codes.

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► Do you have security concerns?

The data, which is collected very sparingly, is **stored exclusively on servers in Germany** and is protected extremely well by means of an **asymmetric encryption process and transport encryption during data transmission** in accordance with current state-of-the-art technology.

The storage period of a "contact" is also **limited to 28 days**. Contact tracing is only activated in the event of contact tracing ordered by the authorities or a report from the person concerned him/herself. In this case, only a few university employees involved in contact tracing can and may decrypt and evaluate the data using the dual control method.

The system is not suitable for presence monitoring, nor for creating movement profiles. No person with a direct interest in possible monitoring could have access to the corresponding login data.

The use of time- and location-dependent encryption also ensures that only data from directly affected persons with an acute risk of infection is passed on. The encryption of your data generated on the basis of the captured QR scans takes place exclusively in the browser of your end device.

Thus, no usable personal data is transmitted to the provider of the service or stored there.

If you have doubts about the trustworthiness of the person making contact in the case of contact by the health authority or the university, you can ask the person for a six-digit authorization code, which you can display in the web application under the menu item "Authorization by authorities".

For more information on the data protection of the Qroniton system, see <https://hfm-weimar.qroniton.eu/privacy>.

The exact mode of operation and the process used are described in the [white paper of the manufacturing company](#) (PDF).